



Bid Bulletin No. 1
8 August 2022

PUBLIC BIDDING NO. 22-016-4

**SUPPLY AND DELIVERY OF PAPER TRIMMER/CUTTING MACHINE FOR THE
 PROCUREMENT SERVICE (PS)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **1 August 2022**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENTS

ITEM NO.	REFERENCE	BASES FOR AMENDMENT										
1	<p>Section III. Bid Data Sheet ITB Clause 14.1 Page 21</p> <table border="1" data-bbox="349 1121 959 1446"> <tr> <td data-bbox="349 1121 423 1377">xxx</td> <td data-bbox="423 1121 498 1377">xxx</td> <td data-bbox="498 1121 573 1377">xxx</td> <td data-bbox="573 1121 885 1377">Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)</td> <td data-bbox="885 1121 959 1377">xxx</td> </tr> <tr> <td data-bbox="349 1377 423 1446">xxx</td> <td data-bbox="423 1377 498 1446">xxx</td> <td data-bbox="498 1377 573 1446">xxx</td> <td data-bbox="573 1377 885 1446">₱ 107,133.50 ₱ 107,383.50</td> <td data-bbox="885 1377 959 1446">xxx</td> </tr> </table>	xxx	xxx	xxx	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	xxx	xxx	xxx	xxx	₱ 107,133.50 ₱ 107,383.50	xxx	<p>To amend the Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%) due to typographical error.</p>
xxx	xxx	xxx	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (5%)	xxx								
xxx	xxx	xxx	₱ 107,133.50 ₱ 107,383.50	xxx								
2	<p>Section III. Bid Data Sheet ITB Clause 20.2 Page 22</p> <p>xxx</p> <p>5. Proof of IPO Registration for the brand/<u>trademark</u> of the item being offered.</p> <p>xxx</p>	<p>To amend the requirement for clarity.</p>										

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

Section VI. Schedule of Requirements

Page 33

Item Description: **PAPER TRIMMER/
CUTTING MACHINE**

Quantity: **210 units**

xxx

Lot No.	Delivery Period and Delivery Site
3	<p><i>PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila</i> Within fifteen (15) calendar days upon receipt of Call-Off <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u> <u>Succeeding Batches: Within fifteen (15) calendar days upon receipt of Call-Off</u> <i>(Quantity will be determined for each Call-Off)</i></p>
1	<p><i>Direct Delivery to End-User Agencies within Metro Manila; Pampanga; Antipolo and Rizal, and Imus, Cavite</i> Within fifteen (15) calendar days upon receipt of Call-Off <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u> <u>Succeeding Batches: Within fifteen (15) calendar days upon receipt of Call-Off</u> <i>(Quantity will be determined for each Call-Off)</i></p>

xxx

To amend the delivery period to give ample time to the bidder in delivering the item.

Please refer and use "Appendix 1" for the Compliance with the Delivery Schedule Form.

Section VII. Technical Specification

Page 36

xxx

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
<p>RULER, PLASTIC, 450MM <u>PAPER TRIMMER / CUTTING MACHINE, table top, guillotine type</u></p> <p>Conforms to the minimum specifications unless</p>	<p>Brand: <i>(Note: <u>The brand/trademark Brand must be IPO Registered</u>)</i></p>

To amend the name of the item due to typographical error.

Please refer and use "Appendix 2" for the Compliance with the Technical Specification Form.

	<p>specified. See attached detailed Technical Specifications:</p> <p>PS STANDARD NO. OE:018:2016 UNSPSC Code: 44101601-PT-M01 Dated February 06, 2017</p> <p>*For Packaging and Marking/Labeling Requirements based from TSRC Resolution No. 2021-001 dated March 04, 2021.</p>		
	xxx		
5	<p>Section I. Invitation to Bid Page 10</p> <p>xxx <i>Bids and Awards Committee IV</i> <i>Procurement Service</i> <i>RR Road, Cristobal St., Paco, Manila</i> <i>8290-6300 loc. 8033/8060</i> <i>✉ pd5@ps-philgeps.gov.ph</i></p> <p>xxx</p>		To correct the email address due to typographical error.

B. CLARIFICATIONS

The Department of Budget and Management - Procurement Service, Bids and Awards Committee hereby clarifies prospective bidders' concerns and queries:

ITEM	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
During Pre-bid Conference			
1	The prospective bidders requested to adjust the delivery period for the Paper Trimmer/Cutting Machine.	<p>Section VI. Schedule of Requirements Item Description: Paper Trimmer/ Cutting Machine, table top, guillotine type Page 33</p> <p>xxx <i>PS Warehouse, PS Complex, RR Road, Cristobal St, Paco, Manila</i></p> <p><i>Within thirty (30) calendar days upon receipt of Call-Off (Quantity will be determined for each Call-Off)</i></p> <p><i>Direct Delivery to End-User</i></p>	Please refer to item no. 3 of the Amendments

		<p><i>Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga</i></p> <p><i>Within thirty (30) calendar days upon receipt of Call-Off (Quantity will be determined for each Call-Off)</i></p> <p>xxx</p>	
2	The prospective bidders clarify area with Direct Delivery.	<p>Section VI. Schedule of Requirements Item Description: Paper Trimmer/ Cutting Machine, table top, guillotine type Page 33</p> <p>xxx</p> <p><i>Direct Delivery to End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga</i></p> <p>xxx</p>	Please refer to item no. 3 of the Amendments
3	The prospective bidders requested to indicate if the requirement is minimum.	<p>Section VI. Schedule of Requirements Technical Requirements for PAPER TRIMMER/ CUTTING MACHINE Page 37</p> <p>PRODUCT SPECIFICATIONS</p> <p>xxx</p> <p>Base Size: Approximately: 400 x 300mm</p> <p>xxx</p>	Per Technical Specifications, this is the minimum dimensions and should not exceed the paper size of B4.

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

SIGNATURE REDACTED

PAUL JASPER V. DE GUZMAN

Vice Chairperson, Bids and Awards Committee IV

Schedule of Requirements

FRAMEWORK AGREEMENT LIST (Indicative Call-Off Schedule)

ITEM DESCRIPTION: PAPER TRIMMER / CUTTING MACHINE, table top, guillotine type	
MAXIMUM QUANTITY: 210 units	
Lot No.	Delivery Period and Delivery Site
1	<p><i>PS Warehouse, PS Complex, RR Road, Cristobal St., Paco, Manila</i> <u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u> <u>Succeeding Batches: Within fifteen (15) calendar days upon receipt of Call-Off</u> <i>(Quantity will be determined for each Call-Off)</i></p> <p><i>Direct Delivery to End-User Agencies within Metro Manila; Pampanga; Antipolp and Rizal; and Imus, Cavite</i></p> <p><u>First Batch: Within thirty (30) calendar days upon receipt of Call-Off</u> <u>Succeeding Batches: Within fifteen (15) calendar days upon receipt of Call-Off</u> <i>(Quantity will be determined for each Call-Off)</i></p>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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Appendix 2

LOT NO. 1	:	PAPER TRIMMER / CUTTING MACHINE, table top, guillotine type
QUANTITY	:	210 units

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE ¹
<p><u>PAPER TRIMMER / CUTTING</u> <u>MACHINE, table top, guillotine type</u></p> <p>Conforms to the minimum specifications unless specified. See attached detailed Technical Specifications:</p> <p>PS STANDARD NO. OE:018:2016</p> <p>UNSPSC Code: 44101601-PT-M01</p> <p>Dated February 06, 2017</p> <p>*For Packaging and Marking/Labeling Requirements based from TSRC Resolution No. 2021-001 dated March 04, 2021.</p>	<p>Brand:</p> <p><i>(Note: <u>The brand/trademark</u> must be IPO registered)</i></p>

We commit to deliver the goods under the new packaging and consistent with the physical appearance and color of the sample submitted as required by the Procurement Service.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company

Signature Over Printed
Name of Authorized
Representative

Date

¹ [Bidders must state here either **“Comply”** or **“Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]